

Guest(s): None

1. Call to order at 5:05
2. Statement of respect (<https://youtu.be/t-XTMx1md7I>)
3. Approval of Agenda – Greg moved, Tracey second, vote carried
4. Minutes of previous meeting (November 21/2018) – Greg moved, Tracey second, vote carried
5. Business Arising
  - 5.1. Part-Time Bargaining
    - 6 PT members in attendance
    - Greg discussed the bargaining process and how the CA came to be
    - Greg touched on some key takeaways of the CA and let members know they can always reach out if they have any questions or concerns
    - Greg discussed the options being considered for how local dues will be calculated (flat rate vs percentage)
    - Members shared their concerns on the dues, which would at most be about \$1 per 24hr/week pay (depending on hours worked)
    - We will hold a special GMM to vote on a decision once one has been decided on
    - A grievance will probably be put in over the 5% loss some members had taken away
  - 5.2. Local 241 Organization Update
    - Greg explained how our new composite local will work and how meetings will function
    - LEC meetings will be a combined FT and PT unit meeting
  - 5.3. Office Hours and Re-organization
    - Greg is now fully booked off, so he is in the office and makes half day visits to Stoney Creek and IAHS
  - 5.4. Region 2 Education Courses in 2019
    - Greg explained to everyone what education courses are and which ones are available this year
    - Greg also explained how to register for them and the process of expenses being covered by the local and OPSEU
6. New Business
  - 6.1. By-laws
    - By-laws were removed in 2009 and a guidelines version has been in place since then
    - Greg walked through the new by-laws and answered any questions in regards to them

- Questions:
- Why does 1.1 say composite local and not FT and PT locals? Reason for that is that the preferred description from OPSEU is composite as it covers all members of 241
- Small change needs to be made to 4.3 as the numbering is off. Numbering was fixed.
- Greg motioned to approve, Tracey seconded, vote carried
- 6.2. 2019 budget - Officers time off
- 7. Budget/Treasurer Report
  - 2018 adjusted budget was presented to reflect changes made for the final 2011 Strike Pension Buyback
  - 2019 adjusted budget was presented to reflect changes made to line 455 (wages) from \$13,000 to \$28,000 (which was approved at the March 7<sup>th</sup> LEC meeting).
  - Greg explained the reason for this is to cover off his book off until we reach our target numbers and OPSEU covers it
  - Update on total assets
  - Overall assets
  - General Account = \$73,300.86
  - Local Account = \$187,016.43
  - Local Investments account = \$157,293.77
  - Total = \$417,611.06
  - Steve moved, Tara seconded, vote carried
  - TAR Report presented and explained
  - Local 241 is now up-to-date
  - TAR (Jan-June 18) was approved by head office
  - Tar (July-Dec 18) currently being prepared by the Trustees
  - Steve moved, Tracey P. Seconded, vote carried
- 8. Reports of Officers
  - 8.1. Unit Steward (Full-time Unit) – nothing to report
  - 8.2. Unit Steward (Part-time Unit) – nothing to report
  - 8.3. Secretary – not present
  - 8.4. Vice President
    - In the process of working on a communications strategy
  - 8.5. President
    - Website has been updated
- 9. Reports of Committees
  - 9.1. By-laws
    - By-law committee dissolved now that they have been completed
    - Any changes will be brought up at LEC meetings and presented to future GMMs

- 9.2. PDF
  - We have been pushing HR to make sure they are reviewing them more often as some are going longer than the 5 years they should
  - Questions:
    - Can PDFs that are for the same title have different PDFs? Going to be taken to UCCS for clarification
    - How do I get my PDF? Request it from your manager and ask for the rating on it
    - PT do not have a PDF system, that will have to be something asked for in the next CA bargaining
    - We are looking into the language on how a PT role gets converted into a FT role
- 9.3. Health and Safety
  - P4 parking still an issue
  - Waiting for details on how that will be compensated back for displaced time
- 10. Nominations and/or Elections
  - 10.1. Health and Safety Committee members (1 Fennell and 1 IAHS)
    - Rob Daniel nominated Alan McKee for Fennell
    - Tara Pledge nominated Graeme Douglas for IAHS
    - Both members accepted
  - 10.2. Full-time Stewards
    - Tracey Prokipczuk nominated Alan McKee
    - Judy Anne Sleep nominated Tanya Kowalewicz
    - Both members accepted
  - 10.3. Part-time Stewards
    - None stand
  - 10.4. Officers
    - 10.4.1. Full-time Unit Steward
      - Greg Gagnon nominated Tara Pledge
      - Tara accepted and was acclaimed
    - 10.4.2. Part-time Unit Steward
      - Tara Pledge nominated Graeme Douglas
      - Graeme accepted and was acclaimed
  - 10.5. Regional Meeting (May 4-5, 2019)
    - Delegates / Alternates / Observers
      - Delegates
        - Tracey Richardson nominated Steven Mikalaukas - Accepted
        - Rob Daniels nominated Tracey Prokipczuk - Declined
        - Greg Gagnon nominated Paula Golding - Accepted

- Alternates
- Rob Daniels nominated Tracey Prokipczuk - Accepted
- Rob Daniels nominated Alan McKee - Accepted
- No Observers
- 10.6. OPSEU Convention (May 23-23, 2019)
  - Delegates / Alternates / Observers
  - Delegates
  - Tracey Richardson nominated Steven Mikalauskas - Accepted
  - Greg Gagnon nominated Paula Golding - Accepted
  - Alternates
  - Rob Daniels nominated Tracey Prokipczuk – Accepted
  - Tracey Prokipczuk nominated Alan McKee – Accepted
  - Judy Ann Sleep nominated Karen Finucane – Accepted
  - Observers
  - Judy Anne Sleep nominated Tanya Kowalewicz – Accepted
- 10.7. Full-Time Divisional Meeting (October 2019 – dates TBD)
  - Delegates / Alternates / Observers
  - Delegates
  - Tracey Richardson nominated Steven Mikalauskas – Accepted
  - Greg Gagnon nominated Paula Golding – Accepted
  - Alternates
  - Tracey Richardson nominated Tanya Kowalewicz – Accepted
  - Tracey Prokipczuk nominated Alan McKee – Accepted
  - Tracey Richardson nominated Tina Fredricksen – Accepted
  - Observers
  - Graeme Douglas nominated Tara Pledge - Accepted
- 11. Initiation of new members
  - Members stood and took oath
- 12. Draw
  - Google Home Mini – Judy Anne Sleep
  - Google Home Mini – Brian Anand
  - Lake House \$50 – Walaa Abdulaziz
  - Lake House \$50 – Matthew Lowe
  - Movie 2 for 1 – Kristina Caton
  - Movie 2 for 1 – Caitlin MacKinnon
- 13. Adjournment
  - Judy Anne Sleep moved, vote carried