

Members: Greg Gagnon, Steve Mikalauskas, Paula Golding, Tara Pledge (by phone), Graeme Douglas (by video), Tanya Kowalewicz (by video), Tracey Prokipczuk

Regrets: Alan McKee, Melissa Mellor

Required for Quorum: 5 (7 attended)

1. Call to order
2. Statement of respect (<https://youtu.be/t-XTMx1md7I>)
  - 2.1. Statement of Respect in effect
3. Adoption of agenda
  - 3.1. Motion to approve: Greg. Seconded: Tara. Carried.
4. Minutes of previous meeting (March 7/19)
  - 4.1. Motion to approve: Greg. Seconded: Tara. Carried.
5. Business Arising
  - 5.1. Bylaws update – current draft passed at GMM March 13/19 and submitted to OPSEU Head office for review and approval.
6. New business
  - 6.1. Welcomed new Stewards Alan McKee and Tanya Kowalewicz, FT Unit Steward Tara Pledge, and PT Unit Steward Graeme Douglas.
  - 6.2. Expense Claim Forms – clarified OPSEU guidelines on expense claims. LEC members can claim KM distance travelled for travel in personal vehicles to union-related meetings. Google Maps can be a useful tool for determining travel distance.
  - 6.3. HDLC (Hamilton District Labour Council) meeting – discussions included government funding cuts to education
7. Reports of officers
  - 7.1. President
    - Government cut funding for post-secondary employment services.
    - Part-time collective agreement – issues with implementation of 5% in lieu of benefits & % vacation pay
  - 7.2. Vice President
    - LEC members now have the option of attending meetings via video conferencing (Google Hangouts). Plans moving forward for LEC sharing of documents via Google storage and group chats via Google's Hangouts app
    - **ACTION ITEM:** All LEC members provide Steve M. with a personal Gmail email address (required for group chats via Google Hangouts)
    - Facilities/maintenance team – issue moving forward with HR
    - Budget town hall meeting, April/2019 – to announce some new hires, mainly Faculty. No new hires in Admin.

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- 7.3. Treasurer/Secretary
  - Reminder - members attending Regional Meeting and Convention are required to register and book hotel rooms by April 5/19
  - Local 240/241 Social & BBQ – to be held Wednesday April 24, 5:30 pm-8:00 pm in the Arnie for Faculty and Support staff.
  - **ACTION ITEM:** Event to be advertised to Support staff.
- 7.4. FT Unit Steward
  - Set up new generic email address [ftunitsteward@opseu241.ca](mailto:ftunitsteward@opseu241.ca) and sent communication to majority of FT Support staff at IAHS.
  - **ACTION ITEM:** Steve provide Tara with complete list of FT Support at IAHS
- 7.5. PT Unit Steward
  - Plans to send communication to PT Support staff by June 2019. HR provides Support staff lists annually in February, June and October.
  - Individual in a non-OPSEU bargaining unit at IAHS asked if they could move under OPSEU. However, unions are democratically elected by all members of a bargaining unit and represent all members.
  - “Day of Action” mass Rally for Education being held at Queen's Park, Toronto on April 6/19.
  - **ACTION ITEM:** Greg to place information on website
  - **ACTION ITEM:** Graeme to contact Local 240 to determine interest in taking 240/241 bus to “Day of Action”
8. Reports of Committees
  - 8.1. By-laws – nothing to report
  - 8.2. PDF – nothing to report
  - 8.3. Health and safety – next meeting week of April 1-5/19
9. Adjournment at 5:50 pm - Motion to approve: Steve. Seconded: Tracey. Carried.

Next meetings:

- LEC - Tues. April 30/19, 5:15 pm – IAHS campus, room 220