

Required for Quorum: 19 (19 attended)

Guest(s): None

1. Call to order
2. Statement of respect (<https://youtu.be/t-XTMx1md7I>)
 - 2.1. Showed OPSEU video
3. Adoption of Agenda, with the following amendments:
 - 3.1. Nominations and/or Elections moved to beginning of agenda
 - Moved by: Krislyn M. Seconded by Tina B.
 - 3.2. Nominations and/or Elections of Full-time and Part-time Unit Stewards moved to next meeting
 - Moved by: Steve M. Seconded by Bongji D.
 - **Motion to approve:** Donna D. Seconded by Tracey R. Carried.
4. Minutes of previous meeting (December 7/2017-at quorum)
 - **Motion to approve:** Tracey R. Seconded by Donna D. Carried.
5. Nominations and/or Elections
 - 5.1. Full-time stewards
 - 5.1.1. Moved to next meeting
 - 5.2. Part-time stewards - nominated and acclaimed
 - 5.2.1. Graeme Douglas
 - 5.3. Vice President - nominated and acclaimed
 - 5.3.1. Steve Mikalauskas
6. Business Arising
 - 6.1. Part-time Support Tele-Town Hall meeting on Nov. 22/2018 - update on negotiations from bargaining team
 - 6.2. Information Day for Part-time Support staff on Nov. 28/2018 - sessions to be held at all three campuses.
 - 6.3. Last scheduled negotiations on P-T Collective Agreement - Dec/2018
7. New Business
 - 7.1. Local 241 Organization Update
 - 7.1.1. The differences between a Single-Unit Local and our new Multi-Unit (Composite) Local were outlined.
 - Stewards for full-time and part-time Support staff are in separate Unit Committees. Stewards for full-time and part-time Support staff are in separate Unit Committees.
 - Both Unit Committees have the same Local Executive Committee and Officers (President, Vice-President, Treasurer/Secretary, and both Unit Stewards).
 - Full-time and part-time Support staff have separate Collective agreements.

- 7.2. Office Reorganization
 - 7.2.1. To support the addition of part-time Support staff, the LEC will be increasing office hours and reorganizing the Local's office (e.g. replace furniture and IT equipment) to make better use of space.
8. Budget/Treasurer Report
 - 8.1. Explanation of the Proposed 2019 Budget (noting adjustments from 2018), 2018 Year-End Report, Overall Assets, Local Investments Accounts
 - 8.2. Explanation of the Proposed Structure for Use of Funds
 - Up to \$241.00 (approval by Individual Officer)
 - \$242.00-\$500.00 (approval by vote of Officers)
 - \$501.00-\$1,000.00 (approval by vote of LEC)
 - Over \$1,000.00 (approval by vote of GMM)
 - **Motion to approve budget as presented:** Paula G. Seconded by Tara P. Carried.
 - **Motion to approve report as whole:** Paula G. Seconded by Bongsi D. Carried by majority (Tracey P & Rob D opposed).
 - 8.3. Discussed and Greg G. confirmed that part-time Support staff (as members of the Local's bargaining units) will be entitled to the same type of representation and benefits from the Local as full-timers. Details on Appendix D Support staff are pending.
9. Reports of Officers
 - 9.1. Acting Chief Steward
 - 9.1.1. No report at this time,
 - 9.2. Secretary
 - 9.2.1. No report at this time,
 - 9.3. Vice President
 - 9.3.1. No report at this time. Position vacant
 - 9.4. President
 - 9.4.1. The President will begin full-time hours in Jan/2019 and increase his hours at the satellite campuses. Other plans include increasing communications to members, revamping the Local's website, placing the stewards' contact information on the Local's website, office door (Fennell, A006a) and three campuses bulletin boards, and recruiting additional stewards. Members interested in becoming a steward, are to contact Greg G.
 - 9.4.2. Discussed the difference between members of bargaining units and Union members.
 - Support staff automatically become members of the Local's bargaining units. It entitles staff to representation by the Union, for wages and benefits negotiated by the Union, and to participate in contract and strike votes. In return, members must pay union dues.

- Support staff may voluntarily join the Union by signing an OPSEU Union Card. This entitles staff to benefits like Strike Pay, and to attend Union Meetings and vote - on how union dues will be spent, on bargaining demands, to elect people as Stewards in Local 241 or to run for a position themselves.
10. Reports of Committees
 - 10.1. By-laws
 - 10.1.1. Committee to be reformed. Position of Committee Chair vacant.
 - 10.2. PDF
 - 10.2.1. Committee to be reformed. Position of Committee Chair vacant.
 - 10.2.2. Support staff who wish to have their PDF reviewed are to submit a request to their manager for the PDF and its points to be reviewed. If staff disagree with the classification received, they have the option of requesting assistance from the Local.
 - 10.3. Health and Safety
 - 10.3.1. A new Health & Safety Officer hired in October 2018, met with numerous staff members to review health and safety issues.
 - 10.3.2. Members interested in joining the committee or with H&S concerns (e.g. pests, tripping risks, space constraints, air quality, noise quality, general cleanliness) can contact Steve M.
 11. Initiation of new members
 12. Draws
 - 12.1. Google Home-Mini – Graeme Douglas
 - 12.2. Lakehouse gift card - Kimberly Cleversey
 - 12.3. Lakehouse gift card – Triona Mills
 - 12.4. Movie passes – Bruce Ross
 - 12.5. Movie passes – Bongji Dube
 13. Open Discussion
 - 13.1. Collective Agreement – Support staff at all 24 Ontario public colleges ratified a four-year extension to our collective agreement in August 2017. OPSEU will be sending hard copies of the agreement extension to our Local.
 - 13.2. Bill 148 –Ontario Premier Bill Ford has indicated his government may reverse many of the changes to labour and employment law in Bill 148. The Local is in talks with HR that Support staff pay in accordance with its regulations for the months they are in effect.
 14. Adjournment at 6.15 pm