

**Members:** Tracey Prokipczuk, Steve Mikalauskas, Paula Golding, Tara Bristol, Melissa Mellor, Tanya Kowalewicz, Susan Lau, Kimberly Mikalauskas, Greg Gagnon, Deborah Konig

**Regrets:** Alan McKee, Karen Finucane, Eric Harvey

**Required for Quorum:** 7 plus (i.e. over 50%)

1. **Call to order** – 5:09pm
2. **Statement of respect** (<https://opseu.org/information/statement-respect>)
3. **Adoption of agenda**
  - Greg (8.4 – Report on Convention), Tara seconded
  - Susan motioned to adopt agenda; Tara seconded
4. **Minutes of previous meeting (January 21, 2020)**
  - Motion to adopt, Greg; seconded by Susan
5. **Current Business**
  - 5.1. General Membership Meeting plans & agenda
    - March 11, 12pm – following same agenda as presented at Feb 19
    - To have steward at SC and IAHS; sign in sheets at all campuses
    - Question of how voting will proceed for local bylaws; following along with Fennell and then report it over the phone
    - A correction to Announcement was submitted; it has not yet been sent out
    - PPT at SC and IAHS will connect to Skype for business
    - Have new member packages, OPSEU notebooks, collective agreements, agenda and previous minutes, year-end budget
    - Organize pizza lunch through Chartwells
    - Send GMM packages electronically to save paper; have a copy or two on hand
  - 5.2. LEC By-Laws (Meal and Data Allowances, Retirement Gift)
    - Meal Allowances: Issue of aligning with constitution when developing bylaws around meals; continue offering food – what quantity and what food is offered TBD before GMM
    - Data Allowances: Tracey got clarification regarding data allowance; option to include in bylaws, though if it is in the budget, that is enough justification; no documentation required
    - Retirement Gift: Low cost to local, high benefit to members; to develop a way of obtaining list of retirees so that we can implement retirement gift
  - 5.3. Delegates for Convention & PT Divisional
    - Convention: Tracey delegate; Susan nominated as delegate; Tanya nominated as alternate; Kimberly nominated as delegate – letter must be sent to managers
    - PT Divisional: Need to find part-time delegates to attend; I/O and App D are not considered PT, even if home position is PT; encourage CSEPs to attend – deadline to submit delegates March 27

- 5.4. PT Local Dues – Questions from Members?
  - Questions surrounding whether the percentage will increase local dues
  - Feedback: FT support staff do not feel comfortable voting on PT local dues
- 5.5. Leaves (STD, LTD, WSIB, etc.) – updates
  - No new leaves; a few members returned from STL
- 5.6. Grievances and Arbitrations – updates
  - Still looking into the 5% lieu benefit that was lost from PT CA
  - Step 1 response for classification grievance; college provided good rationale for denial; member has to decide how to proceed
  - Grievance for termination; connect with member to decide how to proceed
  - One grievance going to arbitration; waiting on dates
  - Reached settlement on a Step 2 grievance

## **6. New Business**

- 6.1. Union office hours – update
  - Susan: Tuesdays (1:30-4:30) & Thursdays (8:30-12:30), and every third Thursday at IAHS; look into location at IAHS to ensure privacy
  - Tracey: Mondays (1:30 to 4:30)
  - Will post on bulletins and on website
- 6.2. JHSC representative (One each at Fennell and IAHS)
  - No longer have any Health & Safety Representatives from the union; make clear the time commitment (follow up with Eric, Tara & Paula)

## **7. Reports of Officers**

- 7.1. President
  - [info@opseu241.ca](mailto:info@opseu241.ca); who has access to this, and who would like to monitor the email?; set up forwarding to specific people and come up with way to mark items as completed
  - Moving website over to new platform that is user friendly
- 7.2. Vice President
  - Request to get access to PDFs; request denied, holding to the language of the collective agreement in that it does not mention anything about providing PDFs
  - Standard Workload Forms are accessible to Local 240
  - Investigating a department; attending interviews with members
- 7.3. Treasurer/Secretary
  - Nothing to report
- 7.4. Communications
  - Encourage members to attend GMM
- 7.5. FT Unit Steward
  - Developing a way to communicate rights and benefits to PT members
  - Not receiving communications from OPSEU unless signed members
  - Talk to new employees in area – follow up with PT members who have not yet signed
- 7.6. PT Unit Steward – *VACANT (no report)*

**8. Reports of Committees**

- 8.1. Health and Safety
  - Nothing to report
- 8.2. SWAC
  - Elections of executive division; new chair, vice chair and treasurer
  - Neil Morrison is contact person for treasurer concerns
- 8.3. HDLC
  - Discussions about support for educational workers
  - Talk about general strike and how to fight back against Ford government
  - Greg to scan resolutions to Google Drive
- 8.4. Report on Convention

9. **Adjournment** - Melissa motioned to adjourn; Tara seconded

**Adjourned: 6:26pm**

**Next meetings:**

- GMM - Wednesday, March 11 at 12pm  
*Fennell: E007*  
*IAHS: Room 201*  
*Stoney Creek: A104*
- LEC: TBD