

**Members:** Tracey Prokipczuk, Steve Mikalauskas, Paula Golding, Tara Bristol, Melissa Mellor, Tanya Kowalewicz, Susan Lau, Kimberly Mikalauskas, Deborah Konig, Karen Finucane

**Regrets:** Eric Harvey, Alan McKee, Greg Gagnon

**Required for Quorum:** 7 plus (i.e. over 50%)

1. **Call to order** – 5:11pm
2. **Statement of respect** (<https://opseu.org/information/statement-respect>)
  - Delivered by Kimberly
3. **Adoption of agenda**
  - Paula moves, Melissa seconds
4. **Minutes of previous meeting (November 13, 2019)**
  - Paula moves, Tara seconds
5. **Current Business**
  - 5.1. **Local 241 Organization**
    - Motion to add Neighbour2Neighbour Donation to agenda (5.1a)
      - 5.1a - Neighbour2Neighbour Donation – quorum approved
  - 5.2. **General Membership Meeting plans**
    - During meeting with Local 240, discussed percentage or dollar amount or PT dues; 1.375% is being paid by FT
    - At GMM – discuss how dues translate to strike pay and clear up mixed messaging around how strike pay works; present numbers at GMM for dues in percentage & dollar amounts
    - Host GMM 12pm – 1pm on February 12, 2020
      - Room booking at Fennell Campus
      - Hosts to be at satellite campuses in order to count vote and manage sign-in sheet; SC (Susan) and Tara (IAHS); Paula to be at Fennell to support Melissa
    - Items to be discussed at GMM:
      - Convention, regional and divisional elections – go in with nominations already done up; nomination forms to be sent as part of the announcement
      - Election for Health and Safety representatives – put out nomination form
      - Vote on amendments to local bylaws (cell phones and gift to retirees)
      - Discuss PT dues
  - 5.3. **UCC (Union College Council) Concerns**
    - Ongoing issue with PDFs not moving forward
    - Working with IAHS nursing department and Fennell library to resolve issues
      - Attempt to resolve issues by revisiting PDFs, thereby aligning people with specific roles and responsibilities
    - Bringing up issues at UCC and experiencing pushbacks; meeting with the new Chief of HR next week to try renegotiating structure of UCC
  - 5.4. **New Member Orientation – January 30**
    - 11:40am to 11:50am timeslot at new member orientation

- Susan has put together the PowerPoint and presentation; new member packages, collective agreements and notebooks will be distributed

**5.5. Leaves (STD, LTD, WSIB, etc.) – updates**

- Tracey made a contact at Educational that will provide us with full package regarding accommodations
- Have 3 or 4 members off on STD; the few that are on LTD

**5.6. Grievances and Arbitrations – updates**

- Recently had a Step 2 for a short-term leave; member was supported throughout the process, but then denied by college and MS; college requested back pay from member
- Had a member pull out from arbitration

**5.7. SWAC, HDLC and OFL – updates**

- Greg absent; will deliver at next meeting

**6. New Business**

**6.1. By-Law updates for data use and retiree gift**

- Looking to modify 7.2, which will become 7.1; removing cellular devices from bylaws
- Steven noted the \$500 set aside for cheer/remembrance/celebration; suggested Local gives \$10 to every retiree to become a lifetime member of OPSEU, thereby enabling them to maintain same benefits as regular member
  - Tara moves, Susan seconds, all in favour
- \$500 set aside for cheer/remembrance/celebration; give \$10 to every retiree to become a lifetime member of OPSEU, thereby getting the same benefits as a regular member; local would cover this cost as a “gift”
- Tara moves, Susan seconds, all in favour

**6.2. Membership Cards**

- Put in 48 or 52 membership cards before holiday break
- Spreadsheet on Google drive indicating signed and unsigned members; to be reviewed so that LEC can connect with unsigned

**7. Reports of Officers**

**7.1. President**

- Nothing to report

**7.2. Vice President**

- Nothing to report

**7.3. Treasurer/Secretary**

- Nothing to report

**7.4. Communications**

- Provided information about educationals; all members in good standing are welcome to attend; LEC encouraged to promote attendance

**7.5. FT Unit Steward**

- Attempt to promote educationals to members as some of the workshops might be of interest
- Focus on outreach to new members by way of assigning members of LEC with names on list
- Update bulletin boards with relevant information to increase visibility
- Long term project: Map out where our members are in the college and locate gaps; increase number of stewards to represent different areas

**7.6. PT Unit Steward – VACANT (no report)**

**8. Reports of Committees**

**8.1. PDF – Reformation**

- Faculty are allowed to see each other's workload through a database
- To come up with some form of language that enables us to view PDF information, i.e. when people's PDFs were last reviewed and updated
  - Once we have that information, form a committee to organize over 1000 PDFs

**8.2. Health and safety**

- Steven is putting up his position on Health and Safety for election at GMM; will reach out to Alan to suggest his position is put up for election as well

**9. Adjournment - 6:18pm**

- Tara motions to adjourn, Steven seconds

**Next meetings:**

- GMM: Feb 12, 12pm to 1pm
- LEC: TBD