

**Members:** Tracey Prokipczuk, Steven Mikalauskas, Paula Golding, Tara Bristol, Melissa Mellor, Tanya Kowalewicz, Susan Lau, Kimberly Mikalauskas, Eric Harvey, Deborah Konig, Greg Gagnon, Karen Finucane, Kim Miller, Andre Brouillette, Mary D'Souza, Jason Kovacs

**Regrets:** Tara Bristol, Greg Gagnon, Andre Brouillette

**Required for Quorum:** 8 plus (i.e. over 50%)

- 1. Call to order – 5:06pm**
- 2. Statement of respect (<https://opseu.org/information/statement-respect>)**
- 3. Adoption of agenda - Tracey motions, Kimberly seconds, all in favor**
- 4. Minutes of previous meeting (March 4, 2020) – Tracey moves, Kimberly seconds, all in favor**
- 5. Current Business**
  - 5.1. UCC Concerns
    - 5.1.1. Vacations – going to be more flexible about vacation time/changes to vacation; continue to refer members back to their managers; we are updating vacations on the FAQ page on MyMohawk
    - 5.1.2. Communications to staff – concerns about staff, management and union are not hearing everything/not hearing the same information
    - 5.1.3. Communications with Union – want to be a part of the pandemic committee regarding communications to staff and managers
    - 5.1.4. Redeployment – working with managers to develop redeployment plans and to determine where work is needed throughout the college; only affects members who are likely not working from home; redeployment lasting until June 1/2020, regardless of whether we go back on May 4/2020
    - 5.1.5. Process plan for RPT, TPT, CPT, App D, and I/O - RPT staying on; temporary, casual, CSEP employees are laid off as of April 17
  - 5.2. Supports available for part-timers – April 17, 2020 – most supports are posted online regarding sick benefits, counselling, EAP; send any information you receive to Susan as she is keeping Local 241 website up to date
  - 5.3. Information from the Government re: COVID-19
  - 5.4. Grievances and Arbitrations – grievances and arbitrations on hold
  - 5.5. SWAC and HDLC – most recent HDLC was cancelled, so no updates; no reps from SWAC present at this meeting
- 6. New Business**
- 7. Reports of Officers**
  - 7.1. President – FAQs re: part-timers
  - 7.2. Vice President – union continues to try voicing concerns to emergency planning committee
  - 7.3. Treasurer/Secretary – issue of signing and delivering cheques amid COVID-19

- 7.4. Communications – keeping in contact with members to ensure that they are doing well and that their questions/concerns are being addressed
- 7.5. FT Unit Steward – Susan is collecting suggestions on what can be added to the website, and can write articles/research articles if needed; more information the better so that members stay informed; a good opportunity to sign more members when we come out on the other side of this situation
- 7.6. PT Unit Steward – nothing to report

**8. Reports of Committees**

- 8.1. Health and safety – any employees who are on campus are being checked in on by George Georgopoulos to make sure that they are doing well

**9. Adjournment - 6:04pm; Tracey motions, Kimberly seconds, all in favor**

**Next meetings:**

- LEC: TBD