

Guest: Carlotta Ewing, Staff Representative, OPSEU  
Required for Quorum: 44 (46 attended).

1. Call to order
2. Statement of respect (<https://youtu.be/t-XTMx1md7I>)
  - 2.1. Statement of respect in effect
3. Adoption of Agenda
  - 3.1. Motion to approve: Susan L. Seconded by Paula G. Carried.
4. Minutes of previous (quorum) meeting (April 7/2021)
  - 4.1. Motion to approve: Susan L. Seconded by Kimberley M. Carried.
5. Nominations and/or Elections
  - 5.1. Full-time and Part-time Stewards – Moved to next meeting.
  - 5.2. Officers (2-year term)- *open to Stewards only*
    - 5.2.1. President
      - Nominated and acclaimed - Tracey-Ann Prokipzchuk
    - 5.2.2. Vice President
      - Nominated - Susan Lau (declined), Andre Brouillette (declined). Position vacant, moved to next meeting.
    - 5.2.3. Treasurer
      - Nominated and acclaimed - Melissa Mellor
    - 5.2.4. Secretary
      - Nominated and acclaimed - Paula Golding
    - 5.2.5. Communications Officer
      - Nominated and acclaimed – Deborah Konig
    - 5.2.6. Full-Time Unit Steward
      - Nominated and acclaimed – Susan Lau
    - 5.2.7. Part-Time Unit Steward
      - Position vacant, moved to next meeting
  - 5.3. Trustees (2-year term)
    - Nominated– Donna Drywood (acclaimed), Debbie Kendall (acclaimed)
  - 5.4. Full-Time Support Pre-Bargaining Conference (November 12-13/2021)
    - Delegates - Tracey-Ann Prokipzchuk (President), Susan Lau, Melissa Mellor
    - Alternates - Tanya Kowalewicz, Paula Golding
    - Observers - Carly McLeod, Julia Millington, Victoria Wylie
6. Budget/Treasurer Report
  - 6.1. 2022 Budget / 2021 Local Investments Report
    - Pension Buy-back – during a strike event, Local 241 to cover 50% of pension payment usually made by the College. Eligibility requirements are a retirement date within 5 years of the start date of the strike. No extensions beyond the five years to be granted. Eligible Support Staff members are required to apply to Local 241 to receive payment.

- Explanation of the Proposed 2022 Budget (noting adjustments from 2021), 2021 Overall Assets and Local Investments Accounts.
  - Motion to approve budget: Tara B. Seconded by Tanya K. Carried.
  - Motion to approve report as a whole: Tanya K. Seconded by Tara B. Carried.
7. New Business
    - 7.1. Part-Time Collective Agreement Update
      - Review of gains in new Part-Time Collective Agreement. Collective Agreement to be posted on the Local 241 website once received from OPSEU.
  8. Reports of Officers
    - 8.1. Full-Time Unit Steward – Information sessions will be posted on the Local 241 website.
    - 8.2. Part-Time Unit Steward - No report at this time. Position vacant.
    - 8.3. Communications – Reminder to Support Staff to send your personal email address to Local 241 for our distribution list. Use of personal email addresses protects confidentiality of Support Staff in communications with the Union. Link is posted on the Local 241 website.
    - 8.4. Secretary – No report at this time
    - 8.5. Vice President - No report at this time. Position vacant.
    - 8.6. President – Thanks to Support Staff in appreciation of reelection to second term as President.
  9. Reports of Committees
    - 9.1. By-laws – Updated Bylaws have been submitted to OPSEU for approval.
    - 9.2. PDF – Reminder to Support Staff of importance of requesting review of and updates to PDF during Annual Reviews (i.e. DPMP).
    - 9.3. Health and Safety – Local 241 focusing on current safety concerns surrounding use of goggles and face shields at Stoney Creek campus.
  10. Initiation of new members – moved to next LEC meeting
  11. Open Floor
    - 11.1. **Question:** What occurs when the Vice-President position is vacant? Local 241 will continue efforts to recruit Support Staff interested in becoming Stewards and Officers in Local 241.
    - 11.2. **Question:** Will there be changes in medical Benefits coverage for Trans people? Coverage is not part of our current Benefits plan. Members cannot access it unless it is added through Bargaining in the next Collective Agreement.
    - 11.3. **Question:** Will there be changes in medical Benefits coverage for fertility treatments? Current coverage is for fertility drugs only.
      - Support Staff reminded of the importance of proposing their ideas during the Demand Setting period of the upcoming Full-Time Collective Agreement Bargaining. Local 241 supports all Support Staff members involvement in the Demand Set process.
  12. Adjournment – meeting adjourned 6:50 pm. Moved by Susan L.