

LEC Members: Tracey-Ann Prokipczuk, Susan Lau, Paula Golding, Deborah Konig, Tara Bristol, Greg Gagnon, Jason Kovacs, Tanya Kowalewicz, Dana Leaman, Caitlin MacKinnon

Regrets: Melissa Mellor, Andre Brouillette, Karen Finucane, Claudio Mastroianni

Guests: Krislynn McKinlay

Required for Quorum: 8 (10 attended)

1. Call to order
2. Statement of Respect (<https://youtu.be/t-XTMx1md7I> or [Statement of Respect](#))
3. Adoption of agenda
 - Motion to approve: Tara. Seconded: Caitlin. Carried.
4. Minutes of previous (quorum) meeting – December 15/2021
 - 4.1. Amendment to 7.2 – information sessions to be offered to part-time members.
 - Motion to approve amended minutes: Tara. Seconded: Greg. Carried.
5. Business Arising
 - 5.1. Updates on Grievances and Arbitrations - Work on cases continues.
 - 5.2. Updates on ESC (Employer Stability Committee) Activities – LEC updated on recall rate of part-time staff laid off during COVID pandemic and ongoing recruitment efforts with a focus on part-time stewards.
 - 5.3. CAAT-S Full-Time Bargaining – LEC discussed communications notices and set up of Support staff workshops on January 25 and 27/2022 for Full-time Demand Setting. Support staff to vote on submitted ideas at next GMM.
 - Motion to approve: Greg. Seconded: Tracey. Carried.
 - 5.4. COVID and the Workplace – LEC discussed College required use of sick days to complete government mandated isolation in staff roles where remote work is not possible.
 - 5.5. Health and Safety – LEC updated on H & S at other Ontario Colleges. Current focus is on KN95 masks and ventilation. Stewards with questions can contact Tanya, Local 241 Rep. on Mohawk's H & S Committee.
6. New Business
 - 6.1. Jannet Keddes is the new Staff Rep at OPSEU's Hamilton Regional Office.
 - 6.2. Upcoming Local 241 GMM - LEC discussed communications and set up of GMM, February 2/2022. Elections to be held for [Regional Meeting](#) (March 19/2022) and [Convention](#) (April 6- 9/2022).
 - 6.3. PDF training - Stewards interested in training to contact Susan.

7. Reports of Officers

- 7.1. President – report included in items above.
- 7.2. Vice President - VACANT
- 7.3. Treasurer - not present
- 7.4. Secretary – nothing to report.
- 7.5. Communications Officer - nothing to report.
- 7.6. FT Unit Steward - nothing to report.
- 7.7. PT Unit Steward - VACANT

8. Reports of Committees

- 8.1. By-laws – approved 2021 bylaws posted on opseu241.ca website.
- 8.2. PDF– report included above.
- 8.3. Health and safety– report included above.

9. Adjournment: 6:45 pm. Motion to approve: Paula. Seconded: Caitlin. Carried.

Next meetings:

LEC – Wednesday, February 16/2022 – by Zoom

GMM – Wednesday, February 2/2022 – by Zoom