

LEC Members: Tracey-Ann Prokipczuk, Susan Lau, Melissa Mellor, Paula Golding, Deborah Konig, Greg Gagnon, Jason Kovacs, Dana Leaman, Claudio Mastroianni, Tanya Kowalewicz, Caitlin MacKinnon

Regrets: Tara Bristol, Karen Finucane

Required for Quorum: 7 (11 attended)

1. Call to order
2. Statement of Respect (<https://youtu.be/t-XTMx1md7I> or [Statement of Respect](#))
3. Adoption of agenda
  - 3.1. Motion to approve: Tracey. Seconded: Susan. Carried.
4. Minutes of previous (quorum) meeting – December 15, 2021
  - 4.1. Motion to approve: Tracey. Seconded: Caitlin. Carried.
5. Business Arising
  - 5.1. Updates on Grievances and Arbitrations - Work on cases continues.
  - 5.2. Updates on ESC (Employer Stability Committee) Activities - LEC updated redeployments.
  - 5.3. Updates on Full-Time Collective Agreement – CAAT-S Bargaining team to offer several 'Lunch and Learn' Information Sessions on Demand Setting in December 2021.
  - 5.4. Updates on COVID and the Workplace – LEC discussed the College's decision that controlled access to campus requirements and staff working remotely would continue in January 2022 due to new Omicron Variant (COVID).
  - 5.5. Updates on Legal – Staff Rep, OPSEU Hamilton Office informed by email of intent to retain counsel for advice for remainder of 2022. No follow up questions/response received.
  - 5.6. Updates on Health and Safety- LEC updated on President and Full-Time Unit Steward's meeting with Ontario College Union H & S representatives.
6. New business
  - 6.1. Donation in memory of retiree Mark Wilson to Parkinson Canada (\$250) and Cystic Fibrosis Canada (\$250).
    - Motion to approve: Tracey. Seconded: Melissa. Carried.
  - 6.2. Donation of \$241 to Neighbour2Neighbour.
    - Motion to approve: Tracey. Seconded: Susan. Carried.

7. Reports of Officers

7.1. President – nothing to report.

7.2. Vice President – Caitlin covering a Vice President Internship and enjoying the role.

- **ACTION ITEM** – Caitlin to offer Recruitment Information Session to part-time members.

7.3. Treasurer – nothing to report.

7.4. Secretary - **ACTION ITEM** - share OPSEU resources for new Stewards with LEC.

7.5. Communications Officer – update on eblast’s click rate for Bargaining Team’s ‘Lunch and Learn’ Information Sessions.

7.6. FT Unit Steward - **ACTION ITEM** – Susan and Tanya to work on member’s list for outreach/Recruitment.

7.7. PT Unit Steward – VACANT.

8. Reports of Committees

8.1. By-laws – approved by OPSEU.

- **ACTION ITEM** – Susan to share updated by-laws with LEC, Deborah to post them on website

8.2. PDF – Dana joined committee. All stewards interested in learning more about advising on PDFs to contact Susan.

8.3. Health and safety – reported above.

9. Adjournment: 6:30 pm. Motion to approve: Susan. Seconded: Caitlin. Carried.