

Guest: Jannet Geddes, Staff Rep, Hamilton Regional Office, OPSEU.

Required for Quorum: 40 (5% of membership). 108 attended.

1. Call to order
2. Statement of respect (<https://youtu.be/t-XTMx1md7I>)
3. Adoption of Agenda
 - 3.1. Motion to approve: Deborah K. Seconded by Tara B. Carried.
4. Minutes of previous (quorum) meeting (October 13/2021)
 - 4.1. Motion to approve: Caitlin M. Seconded by Dana L. Carried.
5. Nominations and/or Elections
 - 5.1. Full-time Stewards (acclaimed) - Claudio Mastrianni, Dana Leaman, Krislynn McKinlay, Sarah Harvie
 - 5.2. Part-time Stewards (acclaimed) - Katherine Wawrzkowicz
 - 5.3. Officers (2-year term) - *open to elected Stewards only*
 - Vice President – Position vacant. Moved to next meeting
 - Part-time Unit Steward - Position vacant. Moved to next meeting
 - 5.4. Regional Meeting (March 19/2022)
 - Delegates (elected) - Tracey-Anne Prokipzchuk, President (default), Greg Gagnon, Tanya Kowalewicz, Susan Lau
 - Alternates (acclaimed) - Paula Golding, Melissa Mellor, Caitlin MacKinnon, Dana Leaman
 - Observers (acclaimed) – Kathryn Virgin, Karen Finucane
 - 5.5. OPSEU Virtual Convention (April 6-9/2022)
 - Delegates (elected) - Tracey-Anne Prokipzchuk, President (default), Greg Gagnon, Tanya Kowalewicz, Susan Lau
 - Alternates (acclaimed) - Melissa Mellor, Caitlin MacKinnon, Dana Leaman
 - Observers (acclaimed)- Sarah Harvie, Nancy Reyes, Zarema Mammadova, Katherine Wawrzkowicz
6. Treasurer Report
 - 6.1. 2021 Year-End Report/Local Investment
 - Treasurer provided explanation of the Year-to-Date Report (up to October 2021), Overall Assets and Local Investments Accounts.
 - Motion to approve report as a whole: Melissa M. Seconded by Tara B. Carried.
7. Reports of Officers
 - 7.1. Full-time Unit Steward – Susan L. reminded Support staff to regularly check our Local 241 website <https://opseu241.ca> to stay up to date on Bargaining. Staff with any questions can reach out to Susan.

- 7.2. Part-time Unit Steward - Position vacant.
 - While the position is vacant, Local 241 Stewards have the opportunity to volunteer in the position on an Internship basis.
- 7.3. Communications – Reminder to Support Staff to send your personal email address to Local 241 to ensure confidentiality of communications. Link to sign up online is on the Local 241 website.
- 7.4. Secretary – Nothing to report.
- 7.5. Vice President - Position vacant.
 - Tracey-Anne P., President thanked Caitlin M., Steward for her current volunteering in the role on an Internship basis.
- 7.6. President – Tracey-Anne P. welcomed and introduced Jannet Geddes, Staff Representative, OPSEU Hamilton Regional Office. Support staff advised that the Part-time Collective Agreement has been ratified and will be posted on the Local 241 website.
8. Reports of Committees
 - 8.1. By-laws - updated 2021 bylaws have been approved by OPSEU and are posted on the Local 241 website.
 - 8.2. PDF - Reminder to Support Staff of importance of requesting review of and updates to PDF during Annual Reviews (i.e. DPMP).
 - 8.3. Health and Safety – Local 241 continues to focus on ongoing safety concerns at the Stoney Creek campus.
9. New Business
 - 9.1. Full-time Support Demand Setting - *open to Full-time Support only*
 - President thanked Full-time members for their support and ideas for Bargaining
 - Results of Full-time Poll:
 - 92% - Wages
 - 91% - Benefits
 - 87% - Job Security and Layoffs
 - 83% - Work Schedules
 - 83% - Vacation
 - 67% - Postings and Promotions
 - 60% - Education/ PD
 - 59% - Holiday Public/Statutory
 - 58% - Leave of Absences
 - 57% - Health and Safety
 - 47% - Employee Evaluation
 - 46% - Recognition
 - 38% - Complaints and Grievances
10. Initiation of new members – moved to next LEC meeting
11. Adjournment 7:00 pm. Motion by Melissa M. Seconded by Caitlin M. Carried.