

Guest: None

Required for Quorum: 45 (5% of membership). 89 attended.

1. Call to order
2. Statement of respect (<https://youtu.be/t-XTMx1md7I>)
3. Adoption of Agenda
 - 3.1. Motion to approve: Caitlin M. Seconded by Melissa M. Carried.
4. Minutes of previous (quorum) meeting (February 2/2022)
 - 4.1. Motion to approve: Deborah K. Seconded by Caitlin M. Carried.
5. Nominations and/or Elections
 - 5.1. Full-time Stewards – Moved to next meeting.
 - 5.2. Part-time Stewards – Sara McArthur (acclaimed)
 - 5.3. Officers - *open to elected Stewards only (1 year remaining of 2-year term)*
 - Vice President – Caitlin M. (declined with thanks to nominator). Moved to next meeting.
 - Part-time Unit Steward - Moved to next meeting.
 - 5.4. Part-Time College Support Divisional Meeting (November 4-5/2022)
 - Delegate - Sara McArthur (acclaimed)
6. Treasurer Report
 - 6.1. 2023 Budget, 2021 Year-End and 2022 Year-to-Date/Local Investments Report
 - Explanation of the Proposed 2023 Budget (noting adjustments from 2022), 2021 Year-End and 2022 Year-to-Date (up to October 2022) Overall Assets and Local Investments Accounts.
 - Motion to approve budget: Susan L. Seconded by Caitlin M. Carried.
 - Motion to approve report as a whole: Tara B. Seconded by Caitlin M. Carried.
7. Reports of Officers
 - 7.1. Full-time Unit Steward – Mohawk’s Local 241 (Support Staff) and Local 240 (Faculty) unionized employees support each other. Based on this, members were reminded of the importance of Support and Faculty not performing duties which are designated as the responsibility of the other.
 - 7.2. Part-time Unit Steward – Position vacant. Local 241 is focused on increasing awareness among Part-time Support staff that they are unionized employees and supported by their Union

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- 7.3. Communications – Reminder to Support Staff to provide their personal email address to Local 241 through the Local 241 website.
- 7.4. Secretary – nothing to report.
- 7.5. Vice President – Position vacant. Discussed ongoing efforts to recruit Support Staff interested in becoming Stewards in Local 241.
- 7.6. President – as discussed and included in minutes above.
8. Reports of Committees
 - 8.1. By-laws – Support Staff can find current By-laws on the Local 241 website.
 - 8.2. PDF - Reminder to Support Staff of importance of requesting review of and updates to PDF during Annual Reviews (i.e. DPMP). Support staff can contact us for advice if they feel their PDF is out-of-date.
 - 8.3. Health and Safety – Reminder to Support Staff to contact us about Health & Safety concerns.
9. Initiation of new members – moved to next LEC meeting.
10. Open Floor
 - Question: What is Local 241's position on Local 240's (Faculty) stance of moving submission of Faculty attendance reports from Faculty to Support staff? Tracey, President advised that Local 241 and Local 240 are currently in discussions on this new proposal.
11. Draw - Local 241 will be emailing GMM attendees an announcement of the winners of the draws (gift cards)
12. Adjournment 12:50 pm. Motion by Tracey P. Seconded by Caitlin M. Carried.