

Special Guests: JP Hornick, President, OPSEU
RM Kennedy, Chair, Divisional Executive of OPSEU College Faculty Division

LEC Members: Tracey-Ann Prokipczuk, Sarah Harvie, Susan Lau, Sara McArthur, Melissa Mellor, Paula Golding, Deborah Konig, Patrick Angielczyk, Tara Bristol, Annie Jong, Tanya Kowalewicz, Dana Leaman, Caitlin MacKinnon

Regrets: Chris Arndt, Karen Finucane, Roslyn French-Sanges, Jason Kovacs, Joanne MacDonald, Steve Mikalauskas, Katherine Wawrzkowicz

Required for Quorum: 11 (13 attended)

1. Call to order
2. Statement of Respect (links: <https://youtu.be/t-XTMx1md7I> or [Statement of Respect](#))
3. Adoption of agenda
 - Motion to approve: Tara. Second: Tanya. Carried.
4. Minutes of previous (quorum) meeting – February 8/2023
 - Motion to approve: Caitlin. Second: Deborah. Carried.
5. Business Arising
 - 5.1. Grievances and Arbitrations - LEC updated on current cases.
 - 5.2. ESC (Employer Stability Committee) Activities – LEC updated on current events.
 - 5.3. Recruitment – LEC discussed efforts to increase membership.
 - 5.4. Working together with Local 240 – Collaboration efforts ongoing.
 - 5.5. Upcoming Local 241 Part-Time GMM (Demand Setting) – Moved to next meeting.
6. New Business
 - 6.1. IAHS Restructuring - Welcomed and introduced guests JP Hornick and RM Kennedy. Discussed the IAHS Restructuring and its effect on unionized staff, and Communication issued by OPSEU.
 - 6.2. Welcome and Introductions for New Steward - Moved to next meeting.
7. Reports of Officers
 - 7.1. President – As noted above.
 - 7.2. (Acting) Vice President – (Sarah) – Nothing to report.
 - 7.3. Treasurer – Reminded LEC stewards to submit expense forms.
 - 7.4. Secretary - Nothing to report.
 - 7.5. Communications Officer - Efforts to sign up Support staff to the Local’s mailing list have been successful; over 500 members in our Local’s email database.
 - 7.6. Full-Time Unit Steward- LEC reminded that elections for the 2-year Officer positions in the Local to take place at this Fall’s GMM.
 - 7.7. (Acting) Part-Time Unit Steward - (Sara) – Ongoing recruitment efforts to include holding a drop-in session for members.

8. Reports of Committees

8.1. By-laws – Hardship Fund for Local 241 to be included in our Local’s by-laws, in order that it may be enacted in the future to support our members.

8.2. PDF - LEC discussed the necessity of regular PDF reviews. Several Local 241 stewards have PDF training and are available to assist Support staff with PDF concerns.

- LEC discussed preparation of potential FAQ document on the PDF lifecycle/process document for sharing with our members.

8.3. Health and safety - Nothing to report.

9. Adjournment: 6:49 pm. Motion to approve: Tracey. Second: Susan. Carried.

Next meetings:

- LEC - Wed. April 12/2023 (5:30-6:30 pm – by Zoom)
- LEC - Wed. May 17/2023 (5:30-6:30 pm – by Zoom)
- LEC - Wed. June 21/2023 (5:30-6:30 pm – by Zoom)