

Guest(s): None

Required for Quorum: 44 (5% of membership). Attended: 111.

1. Call to order
2. Statement of Respect (video: <https://youtu.be/t-XTMx1md7I>)
3. Adoption of Agenda
 - 3.1. Motion to approve: Caitlin M. Seconded: Cindy L. Carried.
4. Minutes of previous (quorum) meeting - October 26/2022
 - 4.1. Motion to approve: Caitlin M. Seconded: Terri W. Carried.
5. Nominations and/or Elections
 - 5.1. New Stewards
 - Patrick Angielczyk (Full-Time), Annie Jong (Part-Time).
 - 5.2. [OPSEU 2023 Convention](#) (April 20 - 22/2023, hybrid)
 - Delegates – Tracey P. (automatic). Dana L., Tanya K., and Sara M. (acclaimed).
 - Alternates - Patrick A., and Susan L. (acclaimed).
 - Observers – Amanda D., Annie J., Bailey B., Chris A., Kathryn V., Karen F., Nathalia P.
6. Treasurer Report
 - 6.1. 2022 Year-End & Local Investments Report
 - Explanation of the 2022 Year-End Overall Assets and Local Investments Accounts, including clarification on the differences between the General and Local Fund accounts.
 - Motion to approve report as a whole: Melissa M. Seconded: Sara M. Carried.
7. New Business
 - 7.1. Local 241 Office Equipment
 - The LEC (Local Executive Committee) of Local 241) to purchase computer equipment for Local 241 business operations up to a maximum of \$3000 to better assist Support staff.
 - Motion to approve: Carmine D. Seconded: Lily B. Carried.
 - 7.2. Upcoming Part-Time Bargaining
 - Demand Set Meeting for the next Collective Agreement to be held in early Fall 2023. Part-Time Support staff invited to attend the Meeting.

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8. Reports of Officers
 - 8.1. Full- Time Unit Steward – Described the categories of Support staff members in the Part-Time Unit (e.g., Regular Part-Time, Temporary Part-Time, Casual PNRK, etc.)
 - 8.2. (Acting) Part- Time Unit Steward – Nothing to report.
 - 8.3. Communications – Reminded Part-Time Support staff to sign up for membership on the www.opseu241.ca website.
 - 8.4. Secretary – Nothing to report.
 - 8.5. (Acting) Vice President – Nothing to report.
 - 8.6. President - As noted above, plus a reminder to Support staff to avoid using Mohawk-owned laptops, cell phones, and vehicles for personal purposes. The College is developing a policy on tracking devices in Mohawk-owned vehicles.
9. Reports of Committees
 - 9.1. By-laws – Moved to next meeting.
 - 9.2. PDF (Position Description Form) – Support staff reminded to ensure their PDFs are up-to-date and reflect their current duties.
 - 9.3. Health and Safety – Work continues across the College to ensure full compliance with Health and Safety rules.
10. Draw
 - 10.1. Local 241 will be emailing GMM attendees an announcement of the winners of the draws (gift cards)
11. Initiation of new members– Moved to the next LEC meeting.
12. Adjournment 12:47 pm Motion by Tracey P. Seconded: Caitlin M. Carried.