

LEC Members: Tracey-Ann Prokipczuk, Sarah Harvie, Susan Lau, Sara McArthur, Paula Golding, Deborah Konig, Patrick Angielczyk, Chris Arndt, Bailey Bradshaw, Roslyn French-Sanges, Annie Jong, Jason Kovacs, Dana Leaman, Caitlin MacKinnon (on leave)

Regrets: Melissa Mellor, Tara Bristol, Karen Finucane, Tanya Kowalewicz, Joanne MacDonald, Steve Mikalauskas

Required for Quorum: 11 (14 attended)

1. Call to order
2. Statement of Respect (links: <https://youtu.be/t-XTMx1md7I> or [Statement of Respect](#))
3. Adoption of agenda
 - Amendments: Add 6.5. OPSEU Convention Update
 - Motion to approve: Susan. Second: Caitlin. Carried.
4. Minutes of previous (quorum) meeting – April 12/2023
 - Amendments – 6.1. Removed “Moved to next meeting”.
 - Motion to approve: Dana. Second: Sarah. Carried.
5. Business Arising
 - 5.1. Grievances and Arbitrations - LEC updated on current cases.
 - 5.2. ESC (Employer Stability Committee) Activities – LEC updated on current events.
 - 5.3. Recruitment – efforts to increase membership continue.
6. New Business
 - 6.1. Informational Town Hall – attendees to be sent survey and new PDF resource. Interest shown in holding hybrid Town Halls in future.
 - 6.2. Part-Time Pre-Bargaining - The conference took place April 29, 2023. Elected the Part-Time Bargaining team and EERC (Employee/ Employer Relations Committee) team. Sara M., Part-Time Unit Steward of Local 241 elected as an Alternate on both teams.
 - 6.3. Google Workspace (Email and Stewards-only Documents) – LEC advised on plans to change provider of Local 241 generic email accounts to Google Workspace.
 - 6.4. June, July and August LEC meetings – no meetings planned due to lower attendance as a result of summer vacations.
 - 6.5. OPSEU Convention Update – LEC updated on key matters.

7. Reports of Officers

- 7.1. President – Discussed elections at next GMM in Fall 2023. Stewards interested in representing Local 241 at the June 2023 Convocations to contact Tracey.
- 7.2. (Acting) Vice President – (Sarah) – LEC updated on plans for onboarding with new hires. Survey to be sent out on engagement opportunities/events.
- 7.3. Treasurer – Nothing to report.
- 7.4. Secretary – Sends regrets.
- 7.5. Communications Officer - Local 241 eblasts receiving strong open rate (60%).
- 7.6. Full-Time Unit Steward - As noted above.
- 7.7. (Acting) Part-Time Unit Steward - (Sara) – Members have the option to “unsubscribe to emails” when completing the [online Membership Form](#). if members subsequently wish to resubscribe, they need to enter their email address personally; Stewards cannot enter emails on a member’s behalf.

8. Reports of Committees

- 8.1. By-laws – Nothing to report.
- 8.2. PDF – Plans to send out MythBusters PDF Factsheet to raise awareness.
- 8.3. Health and safety – Moved to next meeting.

9. Adjournment: 6:34 pm. Motion to approve: Dana. Second: Sarah. Carried.

Next meetings:

- LEC - June, July & August 2023 meetings cancelled